



Data Protection Notification for Enquirers

Our contact details are Halstead Preparatory School, Woodham Rise, Woking, Surrey, GU21 4EE, email : registrar@halstead-school.org.uk.

We hold your contact details and your daughter's name and date of birth. We use this for the purpose of responding to your enquiry, providing information about the school and inviting you to events such as Open Days and Taster Days.

Our legal basis is that our purpose is also a legitimate interest.

We retain the data for no longer than 6 months after the proposed date of admission or until your daughter is age 25 if she joins the School.

You have qualified rights to access, rectify and erase your personal data, and to restrict or object to processing and to make your data portable. You have the right to complain to a Supervisory Authority (The Information Commissioner's Office).